**LSA VACANCY**



**28 hours per week**

**Required November 2025**

**JOB DESCRIPTION**

To assist the teacher in the delivery of the curriculum.

Supporting the teacher.

Leading lunchtime homework club

**KEY TASKS**

1. To assist the teacher by joining in with the activities of the children in class and contributing to assessment and record keeping.
2. To assist the teacher in the supervision of children to ensure standards of work and behaviour are maintained.
3. To assist the teacher in helping children to learn as effectively as possible both in group situations and on their own by, for example:
   * clarifying and explaining instructions;
   * ensuring children are able to use equipment and materials provided;
   * motivating and encouraging children as required;
   * helping children to concentrate on and finish work set;
   * in liaison with the class teacher devising learning activities.
   * delivering interventions
4. The establishment of a supportive relationship with the children.
5. Photocopying, laminating and making teacher and pupil resource materials.
6. Help in arranging displays of work.
7. Setting up teaching materials in a classroom as directed by the class teacher.
8. Hearing children read in groups and individually.(If required)
9. Attending and contributing to regular planned staff meetings and in-service sessions.(As required)
10. Leading lunchtime homework club
11. Any other duties which reasonably fall within the purview of the post, which may be allocated by the headteacher after consultation with the postholder.